

HOW TO ACCESS IN THE TRADES GRANT FUNDING

1. CONTRACTOR FILLS OUT THE ONLINE APPLICATION

Visit www.buildingtrades.ca/inthetrades and click APPLY NOW. Register and complete the employer information as listed:

- Legal Business Name
- Provincial Registration Number
- Number of Employees
- Years in Business
- Address & Phone Number
- EFT Banking Details

2. CONTRACTOR SIGNS THE LEGAL AGREEMENT

The contractor must sign the legal agreement, which confirms that they meet program eligibility requirements. By signing the agreement, the contractor reserves priority access to grant funding.

3. CONTRACTOR HIRES A FIRST-YEAR APPRENTICE

This initiative is for unionized small and medium-sized contractors with less than 500 employees who hire a first-year apprentice in one of the 39 eligible construction and manufacturing Red Seal trades.

4. CONTRACTOR ADDS APPRENTICE INFORMATION TO ONLINE APPLICATION

The following apprentice information is entered in the online portal:

- Name & Date of Birth
- Email Address
- Union Local & Trade
- Social Insurance Number
- Provincial Apprentice ID
- Gender & Equity Deserving Status (if applicable)

5. FIRST-YEAR APPRENTICE COMPLETES TWO SKILLPLAN COURSES

The apprentice will be sent a link to complete the two required SkillPlan courses : Diversity & Inclusion and Introduction to Mentorship. The apprentice will send the contractor proof of completion, which is then uploaded and submitted through the portal.

APPLICATION IS COMPLETE!

Contractors will receive grant incentive through EFT payment 2 - 4 weeks following application approval

WWW.BUILDINGTRADES.CA/INTHETRADES

FOR MORE INFORMATION CONTACT

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