

**PRE-APPRENTICESHIP  
LETTER OF RECOMMENDATION**  
IUOE, Local 793

\_\_\_\_\_  
*Date*

Mr. Brian Alexander  
Assistant Director of Training and Apprenticeship  
Operating Engineers Training Institute of Ontario  
2245 Speers Road  
Oakville, ON L6L 6X8

Dear Brian,

We would like to recommend \_\_\_\_\_

\_\_\_\_\_  
*Applicant's Name*

\_\_\_\_\_  
*Social Insurance Number*

Attached is the completed application package for your review.

- RESUME / APPLICATION FORM
- HIGH SCHOOL TRANSCRIPT OR EQUIVALENT / DIPLOMA
- CURRENT DRIVERS ABSTRACT
- TRADE ENTRANCE EXAM
- PHOTOCOPY OF SIN
- PRE-APPRENTICESHIP LETTER OF AGREEMENT

Sincerely,

Area Supervisor

**FOR ADMINISTRATIVE USE ONLY**

I have reviewed the file for this candidate and approve his/her acceptance into the above-noted apprenticeship program

\_\_\_\_\_  
Assistant Director of Training and Apprenticeship

\_\_\_\_\_  
Date