



## MEMBER BULLETIN

September 23, 2021

# Prequalification Submissions in Peel Region

The Region of Peel would like to share the following and attached information with GTSWCA members regarding prequalification submissions for its tenders.

Peel has instituted a contract prequalification process for the following construction services.

- Tunnelling
- Specialized work
- Expert Level Support
- Projects > \$10 million
- Projects < \$10 million (if deemed to be warranted on a specific project)

Since instituting this program however, Peel has been receiving incomplete submissions or ones that do not meet the requirements being asked for in the documents. To avoid unnecessary submission disqualifications, Peel would like to communicate the following:

- To ensure fairness and transparency in the process, every question must be answered in full. This includes providing specific project examples for how, precisely, your company has met the listed target.

For example

- Question: ...asking the contractor for a project involving the construction of sanitary sewers by open cut methods at a depth of 6m or greater within an existing ROW in an urban residential environment
- Recommended Response: requires specific project details (i.e., cross streets, broad technical overview of the project, etc. – Steeles Ave @ Dixie Road sanitary sewer completed in 2019 – 6.5m depth).

If you cannot meet the minimum qualifications outlined in the document, submit your question through the Bids and Tenders bidding portal for consideration by the Region prior to the close of the prequalification submission period. Do not simply list in your submission a project example that doesn't meet the minimum listed requirements.



Proper completion of this process is necessary so that municipal staff has proof that the companies that are prequalified to bid have met specific experience requirements based on their own merit. The paperwork is tremendously important as part of this process.

If you have any questions or specific feedback you would like to provide on the prequalification processes you are seeing, please contact Patrick McManus (905-629-7766 ext. 229 or [patrick.mcmanus@gtswca.org](mailto:patrick.mcmanus@gtswca.org)).