

Ministry of Labour, Training and Skills Development

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Dear Occupational Health and Safety Partners,

As you may know, the March 24th budget announcement contained a commitment to develop an “Online COVID-19 safety plan builder that makes it easier and faster for small businesses to develop custom COVID-19 safety plans”.

I am writing to advise you that the Workplace Safety Plan Builder (the builder) has been released. The builder is an online, interactive platform that will make it easier and faster for employers to create a workplace safety plan to address the risks of exposures to workplace hazards like COVID-19.

The workplace safety plan builder can be found at Ontario.ca/COVIDSafety, along with the existing safety plan guide and other helpful resources for businesses.

In developing the builder, we reviewed the requirements in the [Reopening Ontario \(A Flexible Response to COVID-19\) Act, 2020](#) (ROA) and tested the builder with several small businesses to make a product that can address the needs and concerns of employers across Ontario.

I am excited and look forward to meeting and working with you all as I continue to transition into the CPO role.

Thank you for your ongoing support to help Ontario workplaces stay safer.

Sincerely,

Dr Joel Moody,
Chief Prevention Officer

Key messages:

- MLTSD launched a free online and interactive platform that will make it easier and faster for employers to create a plan to address the risks of exposures to workplace hazards like COVID-19 in their workplace.
- The workplace safety plan builder was developed with small business owners in mind and included small business owners in its design. With the input of users, the platform will continue to evolve to better meet the needs of business owners across Ontario.
- By signing up with the platform, business owners can receive updates about important health and safety topics.
- Use of the workplace safety plan builder is not mandatory, but a safety plan is required under the [Reopening Ontario \(A Flexible Response to COVID-19\) Act, 2020](#) (ROA). Employers who use it can create customized safety plan(s) by:
 - answering a series of questions about risks in their workplace
 - indicating what control measures they have already taken and will take by choosing from suggestions and adding their own specific control measures
- saving their plan to come back and update it as needed

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